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| COMMITTEE          | Finance, Policy & Resources               |
| DATE               | 30 <sup>th</sup> September 2014           |
| DIRECTOR           | Ewan Sutherland                           |
| TITLE OF REPORT    | Management of Information Security Policy |
| REPORT NUMBER:     | CG/14/104                                 |
| CHECKLIST RECEIVED | Yes                                       |

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1. PURPOSE OF REPORT

This report proposes an update to the Management of ICT Security Policy which entails renaming and changing it to a Management of Information Security Policy to take account of the recommendation from the Information Commissioner's Office (ICO) Audit.

2. RECOMMENDATION(S)

The changed policy was approved by CMT on 29<sup>th</sup> May 2014 and Committee is requested to approve the updated Management of Information Security Policy.

3. FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the revised Management of Information Security Policy.

4. OTHER IMPLICATIONS

None.

5. BACKGROUND/MAIN ISSUES

The changes are shown in detail in greyed-out text in the attached document.

6. IMPACT

The changes to the policy are minor and are not likely to have any significant impact on employees of the Council, as this is part of a wider Data Protection initiative being carried out by Council. An Equality and Human Rights Assessment has been undertaken in respect of the amended policy.

7. MANAGEMENT OF RISK

There are no risks associated with these changes.

8. BACKGROUND PAPERS

No background papers

9. REPORT AUTHOR DETAILS

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